



HIGHER EDUCATION VOLLEYBALL OFFICER (HEVO)

ROLE DESCRIPTION 2025-26

REPORTS TO: Strategic Manager (Get. Keep. Grow.), Regional Senior HEVO, and University Lead

DATES: September 2025 – May 2026

ROLE

The key focus is to **lead** and **coordinate** volleyball recreational sessions and related activities at your university. In this role, you will be acting as a session leader and volleyball activator to encourage new participants into the sport, ensuring quality experience for all players, and that everyone in the sport feels a sense of belonging regardless of their ability. To carry out your role effectively, you will be asked to attend the HEVO Conference at the start of the academic year, carry out the key tasks, and maintain consistent communication with your Senior HEVO and Volleyball England.

KEY TASKS

- Establish weekly recreational volleyball sessions focused on participation and based on the theory and practical training that will be delivered at the HEVO conference.
- Work with the Sport Development team and/or SU to develop volleyball at your university.
- Record attendance in all your recreational volleyball sessions (indoor and sitting volleyball) and submit termly reports using the HEVO register to Volleyball England by the deadlines stated.
- Deliver a minimum of one tournament and/or mass participation and/or inclusive participation event aiming to offer students and/or members of the community opportunities to take part in volleyball and raise awareness.
- Offer a pathway from recreational volleyball to competitive teams.
- Provide volunteer opportunities to students taking up Volleyball England qualifications (2 free Grade 4 Referee places or £160 discount on an Assistant Coach Award course).
- Use social media to raise the profile of the HEVO Programme, the sport within your university, and to share good practices.
- Link with local clubs and volleyball associations to grow the sport in your area.
- Work with the university lead to create a development plan to appropriately spend the grant funding and share this with Volleyball England.
- Submit a report detailing where the grant funding was used.



KEY RELATIONSHIPS

- Strategic Manager/ Project Officer (Get. Keep. Grow.)
- Your regional senior HEVO
- Your University Lead

PERSON SPECIFICATION

You must be a student based at the University (does not necessarily have to play volleyball), displaying the below skills:

- Enthusiastic approach and a positive “can do” attitude
- Excellent communication skills, for the session delivery, but also communication with other key relationships
- Motivational attitude which inspires those around them to engage in volleyball
- Ability to work individually or as part of a team
- IT and social media literate, capable of raising the profile of the volleyball activity
- Passionate about developing sport, particularly volleyball
- Willingness to mentor students and potential future HEVOs
- Strong organisational skills – capable of organising weekly sessions and standalone events

ROLE BENEFITS

- Kukri Kit.
- Opportunity to enhance your leadership, communication, and interpersonal skills which in turn improves employability in the future.
- Opportunity to upskill as a coach or referee, and volunteer at Volleyball England events.
- Opportunity to expand your network, and access a range of CPD.
- Ongoing support from Volleyball England and Senior HEVOs.